

TECHNICAL AND LOGISTICS EVENT STAFF – POSITION DESCRIPTION

About Us

Queensland's premier arts festival, Brisbane Festival heralds the promise of play and celebration as it lights up the city each September in a blaze of colour.

We create extraordinary art and take up residence throughout the river city, atop iconic landmarks and deep into the suburbs. We host captivating live performances and installations from home and across the world. Our Festival reflects the diverse communities that give Brisbane its unique voice. We invite audiences to Be Bold with us, to expect art unexpected with open hearts and minds; to be entertained, inspired, and amazed.

Brisbane Festival acknowledges this country's First Nations people and with their leadership and guidance, we celebrate that deep cultural legacy. We create a rich multi-arts program made by and with our local Aboriginal and Torres Strait Islander communities.

Our artists, people and partners are ambitious and agile dreamers who make the impossible possible through passion, hard work, and care.

Position Summary

We are seeking experienced event professionals with demonstrated expertise in one or more of the following areas: stage management, site operations and crew coordination, artist liaison and logistics, or technical production. Successful candidates will thrive in a dynamic, fast-paced festival environment and consistently demonstrate professionalism, adaptability, and a positive approach to their work.

The ideal candidate possesses strong attention to detail, excellent problem-solving skills, and the ability to respond effectively to changing operational requirements. They are collaborative team members who can work independently when required, exercising sound judgement and initiative to support the successful delivery of festival activities. A commitment to providing exceptional experiences for artists, audiences, and stakeholders is essential.

Available Roles

Available roles include Ground Transport Drivers, Technical Staff (Sound, Lighting, Stage Management), Site Design and Build Crew.

Applicants may be contacted for a variety of roles based on skills and experience. Please contact productionadmin@brisbanefestival.com.au if you have any questions regarding the roles available for this year's Brisbane Festival.

Reporting

Depending on the role the position may report to the Logistics Manager, Site Manager, Technical Manager or Technical Coordinator.

Roles and Responsibilities

Ground Transport Drivers

- Coordinate safe, professional, and timely airport transfers for artists, guests, and festival personnel.
- Provide transport support for executive staff, artists, and key stakeholders throughout the festival period.
- Assist with festival logistics through the collection and delivery of equipment, materials, merchandise, credentials, and other operational items.
- Work under the direction of the Logistics Manager to deliver transport services in accordance with festival schedules, operational requirements, and changing priorities.
- Maintain clear and proactive communication with festival staff, artists, venues, and suppliers regarding transport schedules and operational updates.

Technical Staff (Sound, Lighting, Stage Management)

- Assist with the setup, operation, and pack-down of sound, lighting, staging, and associated technical equipment across festival venues.
- Support artists, producers, and production teams during technical rehearsals, sound checks, performances, and event changeovers.
- Work under the direction of the Technical Manager and Production Team to deliver technical requirements in accordance with festival schedules and production plans.
- Monitor and maintain technical equipment, identifying and reporting faults or issues to ensure safe and effective operation.
- Maintain clear communication with production staff, venue personnel, and artists to support the smooth delivery of festival events and performances.

Site Design and Build Crew

- Assist with the construction, installation, maintenance, and removal of festival infrastructure, site elements, signage, décor, and temporary structures.
- Support the delivery of site designs and creative installations in accordance with approved plans, schedules, and operational requirements.
- Work under the direction of the Site and Festival Designer and Production Team to complete site build and pack-down activities safely and efficiently.
- Operate tools, equipment, and materials in accordance with workplace health and safety requirements and festival procedures.
- Maintain clear communication with site, production, and logistics teams to support the smooth delivery of festival infrastructure and site presentation.

All Staff – Workplace Health and Safety (WHS) Responsibilities

- Comply with all Workplace Health and Safety (WHS) requirements, policies, procedures, and reasonable directions issued by festival management.
- Take reasonable care for their own health and safety and that of fellow staff, contractors, artists, volunteers, and festival patrons.
- Identify, report, and where appropriate address hazards, risks, incidents, near misses, and unsafe work practices in a timely manner.
- Use equipment, materials, and work areas safely and in accordance with training, operational procedures, and manufacturer guidelines.
- Participate in festival inductions, safety briefings, emergency procedures, and incident response processes as required.

- Maintain a clean, safe, and organised work environment throughout all festival operations, including setup and pack-down activities.

Relevant Experience

About You

You are an experienced event worker with skills in stage management, site management and crew, artist liaison and logistics, or technical production. You thrive when working in a fast-paced environment and bring a positive attitude to work. You also pay close attention to detail and are a natural problem-solver.

If you are a team player with in-built initiative, we would love to hear from you.

How To Apply

Please apply via our [online application form](#) only.

Please provide your CV including at least two referees. Applicants will be contacted directly by a member of the Brisbane Festival team should we wish to progress their application.

Research shows that while men apply to jobs when they meet an average of 60% of the criteria, women and other marginalised folks tend to only apply when they check every box. So, if you think you have what it takes, but don't necessarily meet every single point above, please still get in touch. We would love to have a chat and see if you could be a great fit.

Brisbane Festival is an equal opportunity employer committed to diversity in the workplace. Our vision is to have a team which reflects the breadth and diversity of Brisbane's population. Aboriginal and Torres Strait Islander People, LGBTQIA+, culturally and linguistically diverse applicants and people with a disability are encouraged to apply.

Privacy

The following is extracted from our Privacy Policy. If you wish to view the entire policy, please request a copy via the email address above.

1.3. Information for job applicants (including volunteers)

1.3.1. Collection of your personal information

If you are applying for a job with us, you may be required to provide us with certain personal information, including your:

Name; Residential address; Postal address; Telephone numbers; Email address; Employment history; Educational background.

in person, over the telephone, by fax or email, as part of, or in relation to, your job application.

In considering your information, we may also collect information about you from the referees you nominate in your application.

1.3.2. Use of your personal information

We will only use your personal information for the purposes of considering your application and, if successful, your employment.

1.3.3. Disclosure of personal information

In considering your application, it may be necessary for us to disclose some of your personal information to third parties to verify the accuracy of that information. We will disclose only such information as is necessary in the circumstances.